

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OAKWOOD GLEN HOMEOWNERS ASSOCIATION, INC.**

**May 17, 2022**

**17902 Hawk Haven Lane – Spring, TX 77379**

**CALL TO ORDER**

With prior written notice by the President and a quorum of Directors present, the May meeting was called to order at 7:03 pm by President Mike Harris in person and via Zoom. Other Board members in attendance were Angelia Bentley, Armando Perez, Juli Cash and Kristen Rosas; Linda Clarke and Greg Gillis were in attendance via zoom. Directors Ken Clark and John Goff were not in attendance. Also in attendance was Sterling Association Services Inc. representative Gina Keller. Sergeant D. Angstadt and Deputy Ray Tomte with HCSO attended via zoom. Homeowners attended in person as per the sign in sheet and via zoom.

**Meeting Agenda**

President Harris inquired if any of the members had any items to add to the agenda. None of the members had any agenda items to add. President Harris requested that discussion on the tennis court backboard be added to the agenda. A motion to approve the agenda with the addition was made by Kristen Rosas. The motion was seconded by Armando Perez. All were in favor and the motion carried.

**Meeting Minutes Approval and Actions between Meetings**

1. Meeting minutes from the April 19, 2022 Board Meeting were approved by email vote on April 28, 2022 by the majority.
2. Actions between meetings None

**SECURITY REPORT**

Sergeant Angstadt and Deputy Tomte were present via zoom. Sergeant Angstadt was present to discuss concerns regarding drug paraphernalia and empty baggies that were discovered at the front park by the landscaping company. He added that he has requested that Deputy Ryan (Spring Creek Forest) and Deputy Tomte spend additional time around the parks. Deputy Tomte was in attendance to present the stats from April 15, 2022 through May 14, 2022. Incidents reported were two mental health checks and one BMV. Per Deputy Tomte, these are all of the reported incidents since the last meeting.

**OLD BUSINESS**

***Treasurer's Report*** - Manager, Gina Keller presented the Treasurer's Report for the month ending April 30, 2022. Operating account had a total of \$547,911.35 of which \$80,449.50 was in the operating reserve fund. Reserve accounts had a total of \$293,682.51 which is comprised of CIT Money Market and Woodforest Bank C.D. Total cash on hand is \$841,593.86. Checks written for the month totaled \$60,503.30 from operating account in expenses; \$24,165.00 expenses from the reserve account and \$699.10 in debit card purchases. Total expenses for the month of April 2022 were \$85,377.40 Assessment collection percentages for 2019 are at 99%, 2020 are at 98.6% and 2021 are at 97.2%. Assessments for current 2022 are currently 89% collected.

Manager reported that there were nine (9) in house payment plans and seven (7) payment plans at the attorney. Two (2) accounts at the attorney stated "owner paid in full" during the month.

**Deed Restriction Committee Report**

D/R Summary –No Matrix report was able to be pulled. Manager will request an added inspection be performed for Oakwood Glen in June.

**Landscaping Committee Report** – Angelia Bentley reported that she will begin selecting the “Yard of the Month” in May and has put the information on Facebook. Manager has also email blasted out the streets that she will be selecting from. Inquiry was made about obtaining a new “Yard of the Month” sign. Manager will get copies of some of the past “mock-ups” and forward over to Director Bentley to select from.

Juli Cash asked about possibly replacing the signage for the events. Manager will discuss this with sign company as well and provide cost.

**Architectural Review (ARC):** – None of the ACC members were able to attend the meeting. There were no ACC’s submitted or approved during the past month.

**2013 Review:** Both original report provided by Canady & Canady in January 2020 and the revised copy of the 2013 Review were provided in the packet. Linda Clarke still has some concerns with the draft and is not ready to sign off on the draft to finalize the Review.

**Update on Contracts:**

All contracts for the year have been negotiated except for the Security. HCSO renewal date for security contract is set to begin on October 1<sup>st</sup>, 2022 and expire on September 30, 2023. Contract will be for new county fiscal year beginning in October.

**Update on Pool Permit Renewal**

President Harris noted that all issues have been completed at the pool for Harris County.

**Trash Issues at Front – Exxon /Condo’s**

No update at this time. Manager will see if Norah McClure has any updated information.

**Monument Signage**

At present, owner of Q&H Caststone is out on medical leave. Manager is still unable to reach the owner of Q&H Caststone. President requested we wait an additional month to see if vendor will be able to perform the work.

**Tennis Court Lights**

Work has been completed.

(Request to purchase two (2) new nets for the tennis court and one (1) for the volley ball court was made)

**Chain Link Fence**

President Harris reported that two sides of the fence at the front park have been completed. One owner requested that the fence be replaced with a privacy (wooden) fence. Owner was told that the chain link fence being installed by the HOA is for security purposes. If the owner wants a privacy fence, they must put that up themselves.

**Pool Party**

Director Bentley reported that everything has been purchased or ordered for the pool party that will take place this weekend. An email blast will be sent out on Friday afternoon to remind the community.

**BY-LAW Committee**



Remain on agenda but table for now.

**License Plate Readers – Flock Security**

No update. This matter will remain on agenda but is tabled for now.

**LED Lighting – Street Lights** – Work on replacing the streetlights began in April and is now approximately 80% completed.

**Painting at Tennis Courts**

Board elected to pressure wash tennis courts instead of painting.

**AT&T Park easement**

No update regarding this matter at this time.

**4<sup>TH</sup> OF JULY PARADE / EVENT**

Angelia Bentley confirmed that she has been picking up supplies for the parade/picnic and has purchased added flags. Juli Cash will check to ensure that she can have the Scouts perform the flag ceremony. Per President Harris, Director John Goff will get with the Fire Department to get the fire truck out and then he will contact HCSO to get a Deputy for the parade.

**NEW BUSINESS**

**Bid for Light Pole**

A bid was in the board packet to install a light pole at the corner of the clubhouse. Angelia Bentley motioned to accept the bid in the amount of \$1875 to install the light pole. The motion was seconded by Kristen Rosas. All were in favor and the motion carried.

**Bid for Volleyball Court**

President Harris had previously discussed the replacement of the timbers around the sand at the volleyball court. Bid was in the packet in the amount of \$3000 to replace. A motion to approve the expense from Reserve account was made by Angelia Bentley and seconded by Armando Perez. All were in favor and the motion carried.

**Bid to Trim Trees – Front Park**

A bid to trim the trees at the front park was received from Absolute Groundscape to raise the canopies on twenty-five (25) trees for a cost of \$4,250. A motion to accept the bid was made by Armando Perez. Angelia Bentley seconded the bid. All were in favor and the motion carried.

**Tennis Court Backboard**

President Harris stated that he obtained a bid from Casey at Absolute Groundscape to replace and paint the backboard at the tennis court with marine plywood. Price of \$1,400 includes painting the new backboard. A motion to accept the bid was made by Angelia Bentley. Motion was seconded by Juli Cash. All were in favor and the motion carried.

**Security Camera Update**

Greg Gillis explained to the board members that recently there were some issues with the operation of the security cameras. Since Adobe Flash has disabled their software remote access to the security system is now difficult and limited. We also have some cameras that need to be replaced if we do not upgrade. He has checked into new systems that offer proprietary remote viewing software that can be run on the phone and / or the PC and is waiting on costs for the hard drive. Director Gillis

estimates that cost should be between \$3300 - \$3600. The only question asked by the Board was what is the difference between the type of cameras that are currently installed and the ones that will be purchased. Director Gillis stated that cameras would be higher definition (4K).

**OPEN FORUM**

No Questions

**NEXT MEETING IS SCHEDULED FOR APRIL 19, 2022**

In accordance with Texas Property Code Section 209.0051, the notice will be properly posted.

**MOTION TO MOVE INTO AND OUT OF EXECUTIVE SESSION**

*Motion made to move into Executive Session at 8:44pm.*

**EXECUTIVE SESSION SUMMARY**

Manager had questions from Legal on two accounts. Board agreed unanimously to proceed on both of the files that were brought to the Board.

**ADJOURN**

A motion to adjourn the meeting was made by John Goff; seconded by Angelia Bentley at 8:39p.m. President Harris properly adjourned the meeting at 8:41p.m.

  
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John Goff, Secretary

  
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Date

*May 30, 2022*