

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OAKWOOD GLEN HOMEOWNERS ASSOCIATION, INC.**

**October 17, 2017  
17902 Hawk Haven  
Spring, Texas 77379**

**CALL TO ORDER**

With prior written notice by the President and a quorum of Directors present, the meeting was called to order at 7:03pm. Board members in attendance were President Mike Harris, Vice President Ken Clark, Treasurer Linda Clarke, Secretary Patty Inzana Directors Jack Eannarelli, John Goff, Greg Gillis, Sterling Association Services Inc. representative Gina Keller and homeowners and guests per the sign in sheet. Board members not in attendance were Kristen Ricketts and Nicole Loreth.

**Meeting Agenda**

The agenda was reviewed by the Board. Ken Clark motioned the agenda be approved as written, Greg Gillis seconded and the motion passed unanimously.

**Meeting Minutes Approval and Actions between Meetings**

Meeting minutes for the September 19, 2017 were approved by a majority vote via email on September 25, 2017.

**SECURITY REPORT**

Director Goff provided a report of the statistics provided to him by Deputy Tomte. The Deputy asked that he remind those in attendance to lock their vehicles to prevent burglaries from occurring.

Radar Trailer: President Harris is going to remove this item from the agenda due to the fact that the radar trailers may not be working (most were flooded during Hurricane Harvey).

**OLD BUSINESS**

**Treasurer Report**

Manager, Gina Keller presented the Treasurer's Report. Cash accounts total \$220,929.44, which are comprised of New First checking, New First Money Market Amegy checking, Amegy Money Market and LPL Financial account. Reserve Fund accounts total \$189,390.21, which are comprised of LPL Financial account and Woodforest Bank C.D. account.

**Budget 2018**

Treasurer, Linda Clarke presented the budget for 2018. The budget is a zero based budget, which was previously recommended by the CPA firm Canady & Canady that provided the financial reviews. She noted that several G/L categories had been increased such as general repairs, clubhouse supplies, neighborhood events, clubhouse remodel, marquee repairs, and there is also \$34,400, to be allocated to reserves, per the most recent reserve study. Jack Eannarelli motioned to accept the budget as presented. The motion was seconded by John Goff and approved unanimously.

**Deed Restriction Committee Report**

D/R Summary – A total of 112 letters were sent out for compliance as follows:

No ACC or ACC Related – 7, Animals (chickens/loose dogs) – 4, A/C unit – 1, Expired Tags – 3, Lot Maintenance – 38, Garbage – 5, Landscaping Maintenance – 30, Lot Trailers – 14, Parking violations -10. There are 11 violations currently on "hold" or being "monitored" for compliance based upon calls or emails to the management company requesting additional time.

Audit 2013 – 2013 Financial Review is in progress.

Architectural Review (ARC): – Greg Gillis reported that there were only three (3) requests submitted since the previous meeting. Those being a roof, which was approved, a shed, which was denied and an addition, which additional information has been requested.

Landscaping Committee Report – All trees have been trimmed.

Contract Update: The ADT contract expires on December 3, 2017. Termination notice has been sent to ADT

and additional bids are being solicited.

Pool Bids – Board would like to see pool bids for 2018. The pool is open from Memorial Day weekend until Labor Day.

Phase III of front park project. Installing additional security camera: Greg Gillis should have the last two cameras installed at the front park before November meeting.

Community Outreach Program: No additional information since last month. Three homeowners contacted Director Ricketts.

Wood Fence: One bid was received for the fences at the pool and the fence railing at the back park. Additional bids will be obtained.

National Night Out: The National Night Out event was held at the park. A movie and popcorn was provided. President Harris suggested that next year something should be included informing the residents about the “door prizes” given out. This may increase the number of attendees.

E-Blast Annual Meeting: An E-Blast “reminder” will be sent out tomorrow for the Annual Meeting that will be held at the Clubhouse on Saturday, October 21<sup>st</sup> at 2PM.

Tree Trimming: All trees have been trimmed.

Special Meeting: President Harris has called for a Special Meeting to be held after the Annual Meeting. If there are any matters that need to be voted on, the agenda can be amended at that time. Otherwise, the election of officers will be the only business on the agenda for the Special Meeting.

Basketball Goal: A bid was obtained for removal and replacement of the basketball goals. The Board felt the bid was too high. Director Eannarelli will see if he can gather additional bids.

#### **NEW BUSINESS**

Christmas Party: The Members reviewed their calendars to determine when the best date would be to hold the Annual Christmas Party. The party will be held on December 2<sup>nd</sup>, 2017 from 4PM to 8PM. Nicole Loreth, Kristen Ricketts and Jack Eannarelli will contact the Petting Zoo, Santa and the Sleigh Ride. More information will be obtained in the upcoming month.

Discuss Disaster & Emergency Planning Committee: The Board would like to create a committee to put together information and action for future disaster/emergencies. Because no other homeowners were in attendance tonight, this discussion was tabled.

Legal: No discussion.

Open Forum: No questions.

#### **NEXT MEETING IS SCHEDULED FOR NOVEMBER 21<sup>ST</sup>, 2017**

In accordance with Texas Property Code Section 209.0051, the notice will be properly posted.

#### **MOTION TO MOVE INTO AND OUT OF EXECUTIVE SESSION**

*A motion was made, seconded and passed unanimously to move into executive session at 8:40 pm.*

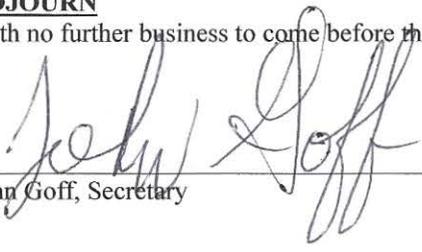
*A motion was made, seconded and passed unanimously to move out of executive session at 9:19 pm.*

#### **EXECUTIVE SESSION SUMMARY**

The Board discussed individual deed restrictions and homeowner accounts that needed action.

**ADJOURN**

With no further business to come before the Board; President Harris properly adjourned the meeting at 9:20 p.m.

  
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John Goff, Secretary