

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OAKWOOD GLEN HOMEOWNERS ASSOCIATION, INC.**

**May 16, 2017
17902 Hawk Haven
Spring, Texas 77379**

CALL TO ORDER

With prior written notice by the President and a quorum of Directors present, the meeting was called to order at 7:03pm.

Board members in attendance were Mike Harris, President; Ken Clark, Vice President; Greg Gillis, Director, Jack Eannarelli, Director, Nicole Loreth, Director and John Goff, Director. Gina Keller, CMCA, and Jose Villegas, PCAM, CMCA, AMS were representing Sterling Association Services, Inc.

Absent: Linda Clarke, Kristen Ricketts and Patty Inzana

Meeting Agenda

The Agenda was reviewed by the Board and Mr. Eannarelli made a motion to accept the Agenda as presented; Mr. Clark seconded and the Board approved unanimously.

Homeowners in Attendance

Ms. Barbara Yates, Mr. Bill Fielder, Mr. Dan Tuttle and Ms. Gaynell Lira

Meeting Minutes approval and Actions between Meetings

Meeting Minutes approval and Actions between Meetings:

- A. Minutes for the April 18, 2017 Board Meeting were approved by majority vote via email on May 5, 2017.
- B. Announce Actions between Meetings:
 - The Board voted unanimously to approve additional repairs to the pool house, in the amount of \$2,500 to replace all damaged molding and trim on the exterior, to prime and caulk where needed on April 22, 2017
 - On April 26, 2017 Mike Harris authorized the installation of a 20 amp circuit with 4 outlets to be installed in the computer room at the pool house for a total of \$495 as an emergency expense. This work was necessary to prevent a potential overload on the circuit and needed to be completed before the technician could proceed with the installation of the key FOB system for the tennis courts.
 - The Board voted unanimously via email on May 1, 2017 to spend \$900 to paint the swing set in the front park.

SECURITY REPORT

The deputy provided the Security Report for the month of April 2017. There had been five BMV's in the neighborhood on May 4th but otherwise it was quiet. Evidence is being obtained (physical and video) for charges to be filed.

1. Architectural Review (ARC)
 - a. There were four applications submitted, three for roof replacement and one for painting. The three roof replacements were approved and the paint was denied.
2. Deed Restrictions.

Mr. Villegas reported there were 188 letters, which included 18 final letters, 40 second letters, 45 courtesy letters and 16 force mow letters. There were 5 violations turned over to legal.

3. Landscaping.
Nothing to report on at this time
4. Phase III
Mr. Gillis stated that four cameras will be installed in the pool area over the weekend and that an additional four cameras will be installed once the conduit is pulled. In addition, the contract with ADT to monitor the club house expires in December.
5. Phase IV
 - a. The key FOB system should be installed by the end of the week at the tennis court gates.
 - b. The work on the front gate has been completed.
6. Pool.
Work continues on the pool area. The 911-phone system was installed.
7. Tennis Court.
Key FOB to be completed by weeks end.
8. Community Outreach
There are no new developments.
9. PCAM Program
Sterling has received requests for additional information.
10. Refurbish Pool Area
 - a. The pool bathrooms have a few minor issues that need to be addressed.
 - b. The pressure washing has been completed; picnic tables look like new.
 - c. Kiddie mulch has been installed at the playground.
11. Pool Party
Mr. Ennarelli stated that he is working on plans for the pool party, to be held on June 3rd. They will be ordering pizza and snow cones. Ms. Loreth will assist in the preparation.
12. July 4th Event
The police and fire department still need to be contacted to attend Mr. Ennarelli will need some additional help for this event.

NEW BUSINESS

Mr. Goff will get with the Security Committee decide what the community will do for National Night Out. Once the Committee develops suggestions, a budget will be discussed and allocated for the event.

Bids were obtained for parking lot striping from Property Management Services, Agri-Care and LCD Paving. The bids were reviewed and discussed. A motion to accept the bid prepared by LCD Paving was made by Mr. Ennarelli, seconded by Mr. Clark and approved unanimously.

Bids were obtained for tree trimming from Agri-Care, LMC and Absolute Groundscape. Additional bids are being obtained. The Board members will vote on this bid via email once any additional bids have been reviewed.

Additional painting is needed on the exterior fence at the front park and several rain caps need replaced. The members discussed these issues and a motion was presented by Mr. Gillis, seconded by Mr. Clark and passed unanimously to approve up to \$1300 to make the necessary repairs.

OLD BUSINESS

There was a discussion about having a flag raising ceremony during July 4th festivities, when raising the new flags. Suggestions were to see if either a Girl Scout or Boy Scout troop might be able to perform this task.

COMMUNITY FORUM

1. Residents discussed several issues with the Board including collection receivables and the community audit.

FORECLOSURE ACTIONS

One foreclosure to be discussed in executive session.

EXECUTIVE SESSION

The Board entered into Executive session at 8:19pm.

The Board adjourned the Executive Session and convened the General Business Meeting at 8:55pm.

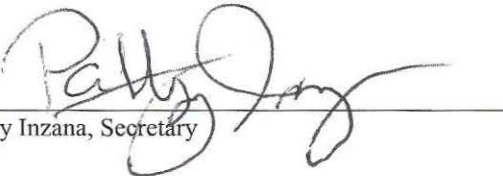
Executive session summary:

- The Board reviewed the Attorney Status Report. The only action required was the execution of the appointment of trustee for account #17731 in order to proceed with foreclosure. The document was executed in this matter.
- The Board reviewed the Compliance report.

GENERAL SESSION

With no further business to come before the Board the Board adjourned the General Business Meeting at 8:55p.m.

Next meeting is scheduled for June 20, 2017, 7pm, 17902 Hawk Haven Ln, Spring Texas, 77379.


Patty Inzana, Secretary