

# **OAKWOOD GLEN HOMEOWNER'S ASSOCIATION**

## **BOARD OF DIRECTOR'S MEETING AGENDA**

### **February 16, 2016**

#### **Call To Order**

- 1) Meeting Minutes approval and Actions between Meetings.
  - A. Minutes for the January 19, 2016 Board Meeting were approved by majority via email and publicly posted on oakwoodglen.net on January 24, 2016. The vote was eight Directors in favor, one abstained.
  - B. Announce Actions between Meetings:
    - The Board voted unanimously via email vote to accept payment plans for two homeowners on the following dates: January 24<sup>th</sup> and January 27<sup>th</sup>.
    - The Board voted unanimously via email vote on January 24, 2016 to accept the bid from Donald Electric for Phase I & II on the front park project for a total price of \$7,925. The project scope and details have been posted in previous Minutes.
    - The Board voted by majority vote via email on January 31, 2016 to give the President of the Association the authority to enter into a Contract Deputy Share Pact with the Harris County Sheriff Department and the Spring Creek Forrest HOA . Each Association will maintain their current contract with HCSD for one Deputy. Both deputies will patrol both subdivisions and their schedules will be set to prevent duplication of hours, for the most part, effectively doubling the hours of patrol at no additional cost to the Association. The vote was 7 in favor, 1 opposed and 1 abstained.
    - The scope for Phase I of the front park project assumed that the irrigation piping outside of the park fence would be relatively intact so replacement of this portion of the line was not included in the original bid. When the line was located at the fence and the contractor applied water pressure to the line it was determined the line was leaking in multiple locations. A discussion followed regarding the practicality of spending funds repairing a 30 + year old pipe versus taking advantage of replacing the remainder of the line with new pipe while the contractor was on site. A price of \$800 was quoted by the contractor to dig the additional 90 foot of trench and install the pipe. Directors, Mike Harris, Jack Eannarelli, John Goff, Linda Clarke, Ken Clark, Greg Gillis and Jill Colbert all agreed to treat this as an emergency expenditure and to authorize the contractor to complete the irrigation line while he was on site.
- 2) Security Report.
  - A. Security Director Report.
  - B. A Contract Deputy Share Pact was entered into with the Harris County Sheriff Department and the Spring Creek Forrest HOA.
- 3) Open Forum. (15 minutes)(3 minutes max each)

### **Old Business**

- 4) Deed Restriction Committee Report.
- 5) Architectural Control Committee Report.
- 6) Landscaping Committee Report.
- 7) Contracts coming up for renewal over next 3 months:
  - Action Property Management. 03/31/16
  - Texas Aquatics and Pool Services. 04/01/16
  - Greenwood Insurance. 04/15/16
  - Northwest Pest Control Mosquito Fogging Agreement.
  - Absolute Groundscape Inc. 05/16
- 8) Update on project in front park: ADT Repairs, Irrigation system and additional security lighting. Phase I & II of this project is now complete. Bids for Phase III & IV will be discussed as new business.
- 9) Update in Storage Shed repairs. Complete
- 10) Swing set bids for back park.
- 11) Audit Review update.
- 12) Update on Apartment trash cans.
- 13) Discuss CAI Directors training class.

### **New Business**

- 14) Discuss recoating the pool.
- 15) Discuss Tennis Court recoat.
- 16) Discuss Phase III of front park project. Installing additional security camera.
- 17) Discuss Phase IV of front park project. Installing key fob equipment on tennis court gate.
- 18) Discuss Community Outreach Program.
- 19) Legal.
- 20) Recess for Executive Session if necessary.
- 21) Reconvene to read in summary for Executive Session if one is held.
- 22) Adjourn.