

# **Oakwood Glen Homeowners Association**

## **Board of Directors Meeting**

### **January 21, 2014**

The meeting of the Board of Directors of Oakwood Glen Homeowners Association was held January 21, 2014, at 7 p.m. at the clubhouse at 17902 Hawk Haven Lane.

#### **In Attendance:**

Board members in attendance were Gaynell Lira, Martha Buckner, Jim Alexander, Greg Gillis, Patty Inzana, Barbara Yates, Ken Foster and Janet Rolston. Management in attendance was Jessie Waldheim and Rebecca McCleary.

#### **Call to order:**

Due notice of the meeting had been given and a quorum was present, the meeting was called to order at 7:03 p.m.

#### **Homeowners in attendance:**

There were eight homeowners in attendance.

#### **Approval of the Minutes:**

The board reviewed the minutes of the November 19, 2013, meeting. Martha Buckner made a motion to approve the minutes. Patty Inzana seconded. The motion passed.

#### **Actions between meetings:**

There were no actions between meetings.

#### **Open Forum:**

Homeowner in attendance wanted to know how to pay her assessments if the management company will not take cash and there is no option to pay online. Board member stated that she would help the owner purchase a money order or the homeowner could have her bank send out a bill pay check. It was also reported that there are chickens and a rooster that homeowners are harboring. The Board advised to call the Harris County Health Department. It was also mentioned that a Board member called around for a large dump pod for \$275.00 versus Republic Waste which wanted \$590.00. Trash and Dash will bring the trailer to a location and load all items into the trailer. This was just information given to those who may need this type of service.

#### **Security report:**

Deputy Tomte delivered the security report.

#### **Old Business:**

##### *Monument Sign*

A new concrete sign will be installed in the entrance way. Brick Restoration will be able to save the bricks surrounding the sign and install the new sign. There is a gutter that flew onto the sign from high winds that needs to be removed as well. APM will inform Brick Restoration to remove

the gutter. Also included on the new monument sign will include wreath hangers for seasonal decorations.

*Front Park Cameras:*

The front park camera project is complete.

*Front Park Gate:*

Jim Alexander reported that the reader unit is not working and needs to be replaced. Emails have been sent with no response given back at this time. Operational one camera over the basketball court will be fixed as its focus is not set correctly.

**New business**

*Mosquito Fogging Renewal:*

The Board reviewed the upcoming year's contract with the increase of \$10.00. There is a concern that needs to be brought up to the pest control company that if it rains or the winds are too high, to reschedule the date for fogging. APM will contact NW Pest Control about adding those stipulations and the contract will be reviewed again at the February meeting.

*Website Domain Name Registry Renewal:*

Greg Gillis stated that the renewal price per year to maintain Oakwood Glen's domain name registry is \$14.95. Greg Gillis motioned to reregister the domain name at \$14.95 per year. Patty Inzana seconded the motion. The Board agreed to purchase 3 years for a total of \$45.00. The motioned passed.

*Security Renewal Contract:*

The deputy contract remained the same price with no increase. Patty Inzana motion to approve the renewal of the contract. Jim Alexander seconded the motion. The motion passed.

*Emergency Phones:*

The emergency 911 phone on the outside of the pool area does not work and needs to be replaced. Board tabled this until closer to the pool opening up. The phone on the inside of the cabana can now dial out using a 1 prior to the number.

*Light Pole Repairs:*

A 25ft light pole at the clubhouse area needs to be repaired. Jim Alexander stated that he got a bid to have the old pole removed and refinished then have it installed with electric connected. Cost is \$4,750.00 for all material needed and labor. Patty Inzana motion to accept the bid proposed. Jim Alexander seconded the motion. The motion passed.

*Trees:*

There was a tree hit by lightning by the tennis courts. Two bids were presented. Patty Inzana motion to accept the bid with stump grinding in the amount of \$811.62 by Shade Tree. Greg Gillis seconded the motion. The motion passed.

*Assessments:*

Late statements will go out around the 10<sup>th</sup> of February 2014. Also, on the statements APM must state that no cash is taken through mail or in the office.

**Executive Session**

The Board assigned positions and is as follows:

President - Gaynell Lira  
Secretary - Patty Inzana

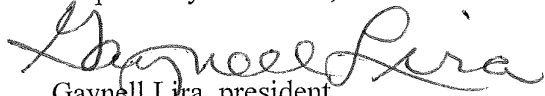
Vice President - Jim Alexander  
Treasurer - Martha Buckner

There was a scheduled hearing but the homeowner was not in attendance. The Board discussed the matter and will consult with the attorney on a solution. Two other requests were discussed regarding time extensions on making repairs to their home. The Board agreed to set designated times for the improvements to take place. APM will advise the owners on their decision via first class mail.

**Adjournment**

Being no further business to come before the board, the meeting adjourned at 9:06 p.m.

Respectfully submitted,

  
Gaynell Lira, president  
Oakwood Glen Homeowners Association