

# **Oakwood Glen Homeowners Association**

## **Board of Directors Meeting**

### **September 17, 2013**

The meeting of the Board of Directors of Oakwood Glen Homeowners Association was held September 17, 2013, at 7 p.m. at the clubhouse at 17902 Hawk Haven Lane.

#### **In Attendance:**

Board members in attendance were Gaynell Lira, Barbara Yates, Martha Buckner, Jim Alexander, Ken Foster, Janet Rolston and Patty Inzana. Board members absent were Greg Gillis. Management in attendance was Jessie Waldheim.

#### **Call to order:**

Due notice of the meeting had been given and a quorum was present, the meeting was called to order at 7:07 p.m.

#### **Homeowners in attendance:**

There were four homeowners in attendance.

#### **Approval of the Minutes:**

The board reviewed the minutes of the August 20, 2013, meeting and August 27, 2013, special meeting. Jim Alexander made a motion to approve the minutes. Martha Buckner seconded. The motion passed.

#### **Actions between meetings:**

There were no actions between meetings.

#### **Security report:**

Deputy Tomte delivered the security report. Due to previous complaints from homeowners about parking violations, the board asked deputies to focus on parking tickets and directed a warning about parking illegally be put on the Facebook page.

#### **Open Forum:**

##### *Trash cans*

Homeowners expressed concern with trash cans being left out. Action Property Management is addressing the issue as deed restriction violations.

##### *Parking at the Front Park*

The board discussed the possibility of vehicle stickers for residents, so that non-resident vehicles at the park could be easier identified and towed. Jessie Waldheim said Action Property Management would check on pricing.

#### **Old Business:**

##### *Clubhouse walkway*

The board considered three bids for the clubhouse walkway. Jim Alexander made a motion to accept the bid from Advance Installation for \$6,900. Gaynell Lira seconded. The motion passed.

#### *Lighting at Tennis Court & Clubhouse*

Measurements are needed for the vehicle access for the tennis court gate. Jim Alexander will forward these to Action Property Management for more specific bids on the tennis court gate. Two lights outside the clubhouse also are inoperable and the pole is damaged. Jim Alexander will get pricing on a new pole and refurbishing the lights.

#### *Camera project at Front Park*

Jim Alexander reported that trenching was due to start on Monday.

#### **New Business:**

##### *Parking at Front Park*

The board directed Action Property Management to get in touch with Millstead Towing and find out if they provide their own signs. The board suggested no parking midnight to 8 a.m.

##### *Fence for area by shed*

Discussion was tabled until work on the playground and walkway in the back park is complete.

##### *Christmas Party*

The Christmas Party was set for December 14 and has a budget of \$1,500. Volunteers will submit receipts to Action Property Management for reimbursement.

##### *Assessment for 2014*

Martha Buckner named a motion to increase the 2014 assessment by 3 percent, to \$387.34. Jim Alexander seconded. The motion passed.

##### *Annual meeting*

The board directed 50 handouts for homeowners to be prepared for the annual meeting, with the 2014 budget, 2013 annual meeting minutes and year-to-date financials.

#### **Executive Session**

The board adjourned into executive session at 9:08 p.m.

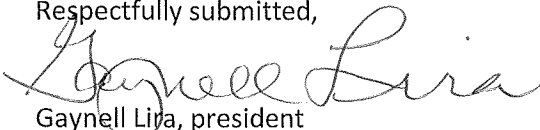
The board approved a November 30, 2013, deadline to have a home sent to the attorney for deed restriction violations in livable condition. The home must be in rentable condition, sold or on the market by then or the full balance on the account will be due.

The board denied a \$75 payment plan.

#### **Adjournment**

Being no further business to come before the board, Jim Alexander made a motion to adjourn. Ken Foster seconded. The board adjourned at 9:41 p.m.

Respectfully submitted,



Gaynell Lira, president

Oakwood Glen Homeowners Association