

## Oakwood Glen Homeowners Association Meeting

May 21, 2013

### IN ATTENDANCE

Gaynell Lira  
Barbara Yates  
Martha Buckner  
Jim Alexander  
Ken Foster  
Greg Gillis  
Patty Inzana  
Janet Rolston

### ABSENT

None

### CALL TO ORDER

- Gaynell called the meeting to order at 7:00 PM.

### APPROVAL OF MINUTES FOR THE PRIOR MONTH'S MEETING

- A motion was made to approve the April 23 Regular Meeting, April 23 Executive Meeting and May 7 Special Meeting minutes  
Motion: Jim Alexander                      Second: Janet Rolston  
Vote For: Greg, Gaynell, Barbara, Martha, Jim, Ken, Patty, Janet  
Vote Against: none  
Abstain: none

### SECURITY REPORT

- Deputy Tomte gave Security report
- Two homeowners raised concerns about the speeders in the neighborhood and wanted to know how to get speed bumps or humps installed. Jim Alexander will provide them with the correct Harris County contact to try to get it done.

### OLD BUSINESS

- An email motion was made to purchase a storage shed for the pool area for \$600 plus tax with no delivery fee.  
Motion: Jim Alexander                      Second: Gaynell Lira  
Vote For: Gaynell, Barbara, Martha, Jim, Ken, Patty, Janet  
Vote Against: Greg  
Abstain: none

### NEW BUSINESS

- Barbara Yates gave the financial update for the month ending date
  - A 2013 budget was distributed to the board
  - Total Receivables as of 5/31/13 \$158,511.00
  - Collections are at 78% as of 4/30/13
  - Balance of 3 accounts is \$392,000.00
  - Have collected \$264,299.41 of 2013 dues
- A motion was made for adapt the Deed Restriction affidavit, get it signed, and file it with Harris county.  
Motion: Jim Alexander                      Second: Ken Foster  
Vote For: Greg, Gaynell, Barbara, Martha, Jim, Ken, Patty, Janet  
Vote Against: none  
Abstain: none
- A motion was made accept Action Property Management's bid to be Oakwood Glen's management company.  
Motion: Jim Alexander                      Second: Barbara Yates  
Vote For: Greg, Gaynell, Barbara, Martha, Jim, Ken, Patty, Janet  
Vote Against: none  
Abstain: none
- A motion was made to increase Carlos' landscaping visits to 38 per year at a cost of \$30,400.

## Oakwood Glen Homeowners Association Meeting

May 21, 2013

Motion: Janet Rolston                      Second: Gaynell Lira  
Vote For: Gaynell, Barbara, Jim, Ken  
Vote Against: Greg, Patty  
Abstain: Martha

- A motion was made for accept option 1 of the pump repair bid from Texas Aquatics in the amount of \$3,591.52.  
Motion: Jim Alexander                      Second: Martha Buckner  
Vote For: Greg, Gaynell, Barbara, Martha, Jim, Ken, Patty, Janet  
Vote Against: none  
Abstain: none
- A motion was made to accept Carlos' bid for Seasonal flowers at a cost of \$1,572.80.  
Motion: Janet Rolston                      Second: Greg Gillis  
Vote For: Greg, Gaynell, Barbara, Martha, Jim, Ken, Patty, Janet  
Vote Against: none  
Abstain: none
- A motion was made to accept Carlos' bid for back park tree removal for \$650.00.  
Motion: Martha Buckner                      Second: Greg Gillis  
Vote For: Greg, Gaynell, Barbara, Martha, Jim, Ken, Patty, Janet  
Vote Against: none  
Abstain: none
- There was a discussion concerning Carlos' bid to pour concrete under the metal fence by the parking lot at a cost of \$1,600. No motion was made.
- There was a discussion concerning Carlos' bid to add two stones on the north side of the esplanade and replace bushes at a cost of \$2,500.00 per stone. No motion was made.
- There was discussion concerning additional security for 280 days, \$840/week for 20 weeks at \$35/hr during June, July, Aug and part of September for a total of \$16,800. No motion was made.
- A motion was made to appoint Jim Alexander as Vice-President.  
Motion: Gaynell Lira                      Second: Janet Rolston  
Vote For: Greg, Gaynell, Barbara, Martha, Jim, Ken, Janet  
Vote Against: Patty  
Abstain: none

A homeowner asked for clarification about a mold and mildew deed restriction letter. There was a general discussion about mold and mildew vs. dirt.

Martha will investigate the cost to replace the driveway from the parking lot to the clubhouse. A bid has already been obtained for \$8,000.

Jim will investigate the cost to get address numbers for the Oakwood Glen sign at the pool. The address is 7102 Windy Point. In addition, he will investigate no parking and towing signs for the pool parking lot.

- A motion was made to spend up to \$250 to have the door fixed. The garage type door on the storage shed is off track. It is necessary for someone to come fix it. The intention is to demolish the shed, however, the items inside need to be accessed and relocated.  
Motion: Gaynell Lira                      Second: Jim Alexander  
Vote For: Greg, Gaynell, Barbara, Martha, Jim, Ken, Patty, Janet  
Vote Against: none  
Abstain: none

**Oakwood Glen Homeowners Association Meeting**

**May 21, 2013**

The Medeco locks should be lubricated monthly.

The electrical work at the pool exceeded the original estimate due to bonding and conduit, however, it was less than \$250 and was authorized by Jim Alexander. Donald Electric performed the relocation of the electrical outlet for \$145.00. It had previously been voted on to be completed by Texas Aquatics for \$165.00.

Green Lock installed a new door handle to the pool. An invoice has not yet been received with an amount. Replacement deemed an emergency since pool was opening.

The dates that the clubhouse is reserved should be specified on the website calendar.

Action Property Mgmt will obtain bids for a full CPA audit.

Gaynell stated that anyone going into the office should let the whole board know.

Concerning the box of documents from John Hill, Greg will return anything regarding the association.

Donald electric will return to the back park on May 22 to continue with the approved work.

The rental checks for clubhouse should be turned in monthly before meetings so that they can be accounted for.

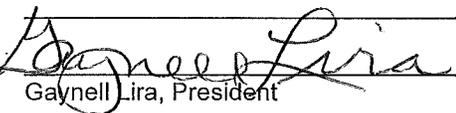
**ADJOURNMENT OF PUBLIC MEETING**

- A motion was made to adjourn the meeting at 8:54 PM.  
Motion: Janet Rolston                      Second: Jim Alexander

Vote: Unanimous

Submitted By:

Approved By:

  
Gaynell Lira, President

Dated: 6/18, 2013